

**West Kootenay Women's Association
Coordinating Collective Meeting
Wednesday, November 3, 1999**

Minutes recorded by: Dahlia Miller

Present: Keitha Patton, Sandi Wingrove, Karen Newmoon, Katya Hayes, Laura Lundie, Nora Johnston, Dahlia Miller, Sally Smith, Freya Zaltz.

Also: Marnie Lehr, Vicky Strebchuk, Marg Wood, Mary Crowe.

1. Introductions

Vicky is interested in being the WKWA CC administrator.

Marnie is interested in becoming a member of the CC.

2. Information

a) External mail for the CC will be put into a folder. CC members should look through and initial each item in the folder after reading it. If there are specific items you feel should be discussed, please note this on the folder and items will be addressed at the next meeting. This will reduce information overload at meetings and shorten them.

b) Elaine Dupuis has resigned as a CC member due to overload.

c) Carol McLennan has resigned as CC administrator due to overload.

d) Nora Johnson will continue as Women's Centre liaison. She is also the ANKORS liaison, and she has attended one meeting so far. She will report to us when there is information to share.

e) Committee Reports: Only pertinent reports will be read at meetings since we need to focus on finances now. Reports should be written and included with minutes, and copies provided to CC members when appropriate.

f) Janice Logan (the regional representative for the Ministry of Women's Equality) would like to attend a CC meeting to meet the new CC members. We will invite her to our December meeting.

g) Karen and Freya will provide information about consensus decision making at the CC retreat on December 12.

h) The CC retreat is on Sunday, December 12 from 9am -5pm. Retreats are held to help us create common goals and to bond as a collective. Members of the retreat committee are Keitha, Karen, Laura and Dahlia. There is an option for Katya to lead us in yoga at 8am before the retreat begins.

i) A letter in the correspondence folder from Karla Nealy was discussed. The CC needs to decide what our response should be to her complaint that a former local landlord is pressuring young women to allow him to take provocative photos to display on his website. We need to verify that the website exists, and then we will draft a letter of warning to other women in Nelson to be published in various local newspapers (without naming the man involved). We could also urge her to make a complaint to the police.

2. Information continued

j) A Selkirk College Political Science student wants to do a report on how our funding (and lack thereof) compromises our ability to offer good services to the community and complete desired projects. She will write it and give us a copy to take to Corky Evans. The CC endorses her request to write the report.

k) W K W A sponsors GETT camps, so their funding comes through us. The GETT camp account at the Nelson & District Credit Union is actually a W K W A account, and so signing authorities must be approved by WKWA. A motion was made and passed that Sally McKenzie, Sally Smith and Karen Newmoon will be the new signing authorities for that account.

l) Freya presented a letter which Jane Burton sent to the Ministry of Women's Equality on behalf of W K W A regarding promised funding for the C4 project which has not been received from the Ministry.

3. Financial Plan

Keitha, Laura and Karen met beforehand to discuss the financial situation. Karen presented financial background. Discussion took place about the house: Should it be listed for sale? W K W A must have revenue exceeding expenses before March 31, 2000 in order to keep the house. A motion was made and passed to apply our shares in the Credit Union as a principal paydown on our mortgage before December 31, 1999.

A proposal to sell the house will be presented to the membership for consent. An extraordinary meeting of the membership will be called for Saturday, January 22, 2000, from 1-4pm at the Nelson Library. A motion will be made at the meeting to list the house for sale on April 1, 2000 if the membership does not agree with the following question: "Does the membership agree that there is enough funding capacity to maintain the house?" The December newsletter will notify members of the meeting and of the motion to be made.

4. Brainstorming Session

Long-term funding is being sought. The financial targets are:

Principal paydown - \$60,000 one time

Capital house fund - \$12,000 annual balance

Deficit reduction - \$6,000 annually

Second coordinator - \$50,000 annually

Diversify funding base - currently \$42,000 annually from Ministry for Women's Equality

See attached list for fundraising ideas presented in the brainstorming session.

5. Mary Crowe - Fundraising

Report given (see attached).

Katya will help Mary with researching other Women's Centres' funding.

6. Staff

Laura reported on a special Personnel Committee meeting held on Tuesday. Discussion followed about possible short-term ways to reduce the workload for staff until the funding contract can be reviewed.

**West Kootenay Women's Association
Fundraising Committee/ Coordinating Collective Meeting
Monday, November 15, 1999**

Minutes recorded by: Freya Zaltz

Present: Keitha Patton, Karen Newmoon, Laura Lundie, Nora Johnston, Dahlia Miller, Sally Smith, Freya Zaltz.

Also: Marnie Lehr, Marg Wood, Hannah Hadikein, Fiona Spalding-Smith

1. Sally's resignation

Sally has formally resigned from her position as coordinator of the Women's Centre. She has given 3 weeks notice, so her final day will be on Wednesday, December 1. Her reasons for leaving relate to the fact that the job is too large and too demanding for one coordinator. Based on this, we need to re-evaluate the role of the Women's Centre and the services offered. This job will be done by the Personnel Committee.

The CC must decide whether to hire an interim coordinator while the job descriptions are being re-written and negotiated with the Ministry of Women's Equality. The process for this interim hiring was discussed and it was decided that Hannah and Nora will form a hiring committee. Hannah and Nora will research the W K W A hiring bylaws, and contact Krista (former CC member) for advice about how to proceed with forming the committee. Qualified relief staff to be considered for this position are: Karen Newmoon, Jill Stewart, and Thea Trussler. It was suggested that the interim position should not extend beyond the end of February. The person hired for this position will also have to take on the administrative tasks now being done by K.Linda, since she will be leaving at the end of November.

2. Fundraising

From the list of ideas produced on Monday, November 3, immediate possibilities were identified:

- 1) ask W K W A members to put in volunteer time
- 2) direct mailout to the membership (past and present) - Dahlia, Marnie, Laura
- 3) renting out the upstairs - Marg, Sally McKenzie

Mary Crowe: obtaining a business list for Nelson district and Slovan Valley businesses, initiating fundraising committee meetings, completing the B.C. Gaming Commission

- 4) application form, seeking corporate sponsors to pay down portions of our mortgage
- 5) Nelson All Candidates Meeting on Wednesday November 17 - Nora will attend and ask candidates about their support for the Women's Centre
- 6) press piece to be written by Sally
- 7) letters to rich and famous women asking for financial support - Keitha

Karen will contact Doris Kaplan to help with systematic follow-up after the mailout the the membership has been completed.

\$3000 of Women's Festival seed money is available for use if needed. It was suggested that it could be used to fund the postage for the direct mailout. This idea needs to be raised at a CC meeting for consideration.

3. Other

Karen has applied to be one of 100 women chosen to participate in the Status of Women Canada forum in December.