

Our Copy

3/7/94

BC 21 Community Projects Application



Organization

Name of organization WKWA	
Contact person (Mr./Mrs./Miss/Ms.) Abra Brynne	Telephone number 226-7358 252-9916
Position/Title Chairperson	Fax number
Mailing address 507	
Postal code V0G	

Important:
Please read the program guidelines before completing application. Please type or print clearly.

Deadlines for receiving applications are April 1, July 1, October 1 and January 1 of any year.

Incorporation

When did you begin operating? 1972	How many members do you have? 150
What is your form of incorporation? <input type="checkbox"/> B.C.'s Companies Act <input type="checkbox"/> Municipal Act <input checked="" type="checkbox"/> B.C. Societies Act* *Please enclose a copy of your Constitution and Bylaws	Registration number 11162
	Date of registration (Year/Month/Day) 1974/Sept/25

Qualifications

Please attach a summary showing the knowledge, skills and experience of your organization which qualifies it to carry out this project. *see Appendix I*

Project (Attach construction schedule, if applicable.)

Brief project description <i>To create a safe, welcoming & accessible space where women and their children can go for support.</i>	
Street address of project 420 Mill St.	Amount requested from BC 21 Community Projects \$
	Total project cost \$
The following information is critical as it will relate to the term of any commitment	Project start date May 1994
	Anticipated completion date November 1994

11 Ferrals

Details *Appendix II*

Please describe the project in detail. Attach additional pages, drawings, photographs, letters of local support, etc.





BC 21
Community Project
Grants are not retroactive.
Applications received after the project has commenced cannot receive full funding.
Please submit the completed application before starting the project.

Public Interest and Economic Benefit

Please indicate how many people will benefit from the project.
Where applicable, indicate the economic benefit to the community.

Need to include Parking, Furnace, Electrical Fence. } fill in upon completion of details a budget.

	Estimated number of jobs created	Anticipated length of employment (weeks)	Total wages paid
Paid labour during construction Tradespeople and trainees	4	21 wks	\$37,500
Paid labour after completion Women's Centre Staff	2	permanent	\$44,300
Community use Women & Children throughout Nelson District	Estimated number of users on an annual basis		

* N.B. this is only Job Dev't Grant.

Public Accessibility Appendix III

Who will use this facility/equipment, who will control and authorize use, and how much will it cost to use it?

Women and children, either local residents or visitors will be able to use the facilities of the Centre during Drop-in hours. During the rest of the time the facility will be used as office space for the Centre and the Women's Asso., and with increased space, as a meeting place for support groups, educational groups,

training, etc. Because this space will be physically accessible, women with disabilities will be able to both use the Centre and consider employment there. The Drop-in is free, most groups are free, by donation, or on a sliding scale fee to cover cost of resources for the group.

Authority to Use Land or Facility

Please send copies of legal documents proving your authority to use the land or facility for your intended purpose. For equipment, attach written evidence that you are authorized by the facility owner to store and use the equipment as you intend. - See purchase contract

Appendix IV - N.B. The re-zoning application process has already begun.

Operating Budget

Will there be any annual operating or maintenance cost for the completed project?
 No Yes If yes, please explain who will pay these costs.

The WKWA receives funding from both the Ministry of Women's Equality and from Federal Women's Programs which covers the cost of operating the W.C. In addition, the WKWA donates money to support the W.C. from its ongoing fundraising activities.

Project Budget Appendix IV

Attach a budget showing revenues and expenditures for your project and your organization's current financial statements. The budget **must** be supported by quotes and estimates.

For equipment and furniture purchases over \$50,000, documentation **must** be submitted justifying the bid selected through a competitive bid process.

Note:

- The Project Budget may only include up to one-third of eligible volunteer labour, donated construction materials and equipment, limited to the following rates:
 - unskilled volunteer labour: \$10.00/ hour;
 - skilled volunteers, qualified trades or professionals: \$20.00/hour;
 - donated construction material: fair market value;
 - donated heavy equipment for construction: up to \$50.00/hour.
- Donated land and other assets are NOT eligible project costs.
- Whenever possible, successful applicants should give preference to products and material available in B.C.
- The project budget must indicate how the project will be financed.



Project Support

Please list separately money you have requested but has not been confirmed, and money which has been confirmed.

A. Support from the Community			
Please provide information about your fundraising efforts for this project. List any applications for donations; requests for financing or other loans; or fundraising activities. Please show contact people and phone numbers.			
Name	Contact and phone	Amount	
		Requested	Confirmed
1. Service clubs, community groups or foundations			
WKWA #	Abra Brynne 352-9916	\$ 22,000	\$ 23,661.90
(this reflects current and long term fundraising that has elicited support from many individuals and local groups)		\$	\$
	Susan Kurtz 354-1881	legal \$ donated	\$ 500.00
2. Loans or mortgages			
Nelson & District Credit Union	Ken Goldsmith 352-2100	\$ 67,500	\$ 67,500
			\$
3. Fundraising activities			
Kootenay Country Coop - Dance	Michelle Hann 354-4077	\$ 1/ticket	\$
Rita Moir's House Dinner	Rita Moir 226-	\$ Donation	\$ 1622.00
	Total A	\$ 89,500+	\$ 93,283.90

Applications are not reviewed until financial statements and detailed project budget are received from the organization.

B. Support from Governments			
Please provide information about applications for government support. Please show contact people and phone numbers.			
Department	Contact and phone	Amount	
		Requested	Confirmed
1. Federal			
ESC - Job Dev't Grant	Bobbie Cochrane 763-7181	\$ 60,000	\$
	fax 763-3756	\$	\$
		\$	\$
2. Provincial (other than BC 21 Community Projects)			
		\$	\$
		\$	\$
		\$	\$
3. Municipal			
		\$	\$
		\$	\$
		\$	\$
4. Regional			
		\$	\$
		\$	\$
		\$	\$
	Total B	\$	\$



Certification

I certify that:

1. To the best of my knowledge all the information contained in this application is true and complete.
2. When the project is complete, I will send a report outlining the results of the project to the Community Grants Branch.
3. The financial records of this project will be available for audit and on-site inspection by any person whom the Minister authorizes in writing.
4. If the Community Grants Branch provides any signs which recognize or announce to the public the province's participation in this project, they will be displayed as provided without being changed in any way.

This application and supporting materials are public documents, and may be made available to members of the public under the disclosure rules of the Freedom of Information and Protection of Privacy Act.

Two authorized members of the organization must sign the application. Unsigned applications will not be considered.

Name (Please print)	
Abra Brynne	
Position	Date
Chair	30 March '94
First Signature	

Name (Please print)	
Charla Beaulieu	
Position	Date
Treasurer	30 March '94
Second Signature	

Have you:

- Signed the completed form?
- Attached a project budget?
- Attached financial statements?
- Attached Constitution and Bylaws, if applicable?
- Attached construction schedule, if applicable?

Send your application to:

BC 21 Community Projects
Community Grants Branch
Ministry of Government Services
239 Menzies Street
Victoria, British Columbia
V8V 1X4

Phone: 356-1187
Fax: 356-9358

Appendix 1

West Kootenay Women's Association

BC21 Community Projects Application: Qualifications

The Nelson District Women's Centre is an on-going project of the West Kootenay Women's Centre. The Women's Centre has been operating continuously for the past 22 years and was created in response to the needs of the women in the Nelson area. Responding to the needs of the women of this community continues to be our mandate. Since 1972 the services the Women's Centre have provided range from the first Natural Childbirth classes in the area, to working on the Community Housing Committee in a successful effort to obtain subsidized housing units in Nelson.

Since its inception, the West Kootenay Women's Association has administered numerous short and long-term projects. The Nelson Advocacy Centre, now an independent organization, was originally a project of the Women's Association, advocating the legal needs and rights of the women of the Nelson area. Kootenay Women Works was a federally funded three and a half year program which provided pre-employment training to women. With a total budget of over one million dollars, this successful program both enabled women to acquire the necessary skills to re-enter the paid labour force and monitored the employment rate of its graduates.

A more recent and on-going project is Options Unlimited, a role-modelling project aimed at teenaged women. Option Unlimited kits are available throughout the province and give teenagers the opportunity to interact with women in a wide range of career fields, with a goal of broadening their awareness of career choices. The West Kootenay Women's Association also sponsored and administered a project funded by the Ministry of Women's Equality to produce the first comprehensive report of its kind on life for women in a religious polygamous community.

The staff and volunteers of the Women's Centre and Women's Association sit on many different Community Committees representing women's needs and ideas in such areas as wife assault, employment and training, and childhood sexual abuse. We also do outreach work with a variety of local groups and organizations to offer information and services such as a support group for women in abusive relationships, and presentations on smoking and on sexual harassment in the workplace and schools.

The Women's Centre has a drop-in space that is open eighteen hours a week and is an invaluable resource for women in the outlying communities as well as Nelson residents. It is a safe, welcoming space where women can relax, have a cup of tea, breastfeed their babies, and meet other women. The Centre has resource files on a broad range of topics from menopause to midwifery. We provide referrals and information on community agencies and activities, and health, legal and personal concerns. The Centre also has a library with a large selection of feminist and non-sexist novels, reference books, and periodicals for adults and children.

Appendix I page 2
WKWA BC21 Application

The women who use the Women's Centre and become involved in the Women's Association represent the diverse community of the West Kootenays. The people who walk through the doors of the Women's Centre range in age from newborns to women in their seventies; they are christian and non-christian, lesbian and straight women, women new to the community and those who have lived here all their lives.

It is clear that the Women's Centre as it has functioned for the past 22 years is meeting a broad need in the community. However, due to fluctuations in funding over the years, the Centre has been housed in a variety of locations, often highly inadequate to the work of the Centre and Association. Our present location has two tiny offices, which double for counselling areas, and one larger room which houses the kitchen, library, children's play area, and general drop-in space. Any meeting held at the Centre is necessarily limited to approximately twelve people due to extreme space constraints.

These space constraints also severely limit the range and number of projects the Women's Association can be involved in, though it has both the experience and the resources to initiate many more. Further, the entrance to the Centre consists of a long, narrow stairway that makes access difficult for those with young children or mobility difficulties, and impossible for those in a wheelchair.

After six years of volunteer effort, we have finally succeeded in purchasing a house. The house is close to the downtown core, but badly in need of renovations and furnishings. Through a combination of continued fundraising, volunteer work, and grants, we are hoping to have a new home for the Women's Centre by November 1994. The overall administration of the project will continue to be done by volunteers with a broad range of experience in administering grants. The actual physical renovations will be coordinated by a woman who is both a journeyed carpenter and was also Women's Centre Coordinator for three years. In addition, our Association membership includes a woman with an industrial first aid ticket who will be available to the work site, as well as other journeyed tradeswomen.

**Appendix II
West Kootenay Women's Association
BC21 Community Projects Application: Details**

The overall goal of this project is to provide a Women's Centre that can adequately respond to the needs of the diverse women of the Nelson area. We will be creating a Centre accessible to women in wheelchairs so they can both use the facilities and consider employment at the Centre as positions become available. To this end we will be putting in a sidewalk from the parking area to the main entrance. All doorways will be made wide enough to accommodate wheelchairs, and the main floor bathroom will be reconstructed so it will be entirely accessible.

The house purchased by the West Kootenay Women's Association, though within our price range and desired location, is badly in need of repair. From new floors to winter proof windows, from paint to cover up indoor graffiti left by previous inhabitants to adequate insulation; all are necessary to obtain our goal of an adequate Women's Centre. The bulk of the construction and renovation work will be coordinated by a local tradeswoman, Sally Mackenzie, in a training program being applied for from Human Resources Development's Job Development Grant Program.

Ms Mackenzie, also a past coordinator of the Nelson District Women's Centre, will work with three women trainees for a period of 21 weeks. They will receive instruction and hands-on experience in the different types of jobs available in the construction industry. Over the course of their contract, they will cover Concrete Forming and Finishing, Roofing, Floors, Insulating and Weatherproofing, Windows, and Cabinet Making.

In order to better respond to the many requests for educational and support groups and other direct services, three separate meeting rooms, one large and two smaller, will be created so that groups can run concurrently. These rooms will, of course, serve double purpose in that the large one will also function as the main drop-in area. Of the two smaller rooms, one will be furnished to serve as a childcare area, and the other will house the library.

To make the Women's Centre more accessible for women with children, the main drop-in area will have an adjacent children's space, separated by a "pony wall", or half wall. This way the children will be able to hear and be heard and yet have a place to play. This carpeted space will be equipped with shelves to contain toys and art materials, soft pillows, a chalkboard, and a child-size table and chairs. In addition, the Centre will have the above-mentioned childcare room. This will be used to offer free or subsidized childcare for Moms who wish to attend groups or events put on by the Centre or Association, but for whom the cost of off-site childcare is prohibitive.

Appendix II page 2
WKWA BC21 Application

Like the children's space, the childcare room will be equipped with furnishings and toys appropriate, welcoming, and safe for children. The toy boxes will be made with wheels so that they can readily be moved out of the way to create a meeting space.

The main floor drop-in room will also be equipped with a large desk, computer, and photocopier. These will be used by the Centre staff and will also be available to any woman who uses the Centre, for such things as resumes and job applications.

The back yard will be converted to a children's play area, lawn space, and a small parking lot so that the Centre will not burden the neighbourhood with extra parking. The children's play area will be equipped with outdoor toys and will be fenced in so that Moms can have a cup of tea inside and know that their children are safe and contained. The lawn space will also accommodate gatherings at the Centre.

To ensure that operating costs of the new Centre will be reasonable, we will be replacing the existing oil furnace with a more cost efficient gas furnace. This job will be contracted to Koehle Heating of Nelson. The electrical wiring of the house is original and therefore approximately forty years old, and inadequate to the needs of office equipment. Leader Electric of Nelson will be contracted to rewire the house to support four computers, install a new electrical service, and check the rest of the outlets for safety. The necessary wiring will be put in place for the installation of two hard-wired smoke detectors, as recommended by the Fire Marshall.

A commercial grade carpet will be installed upstairs and down, except for the kitchen and bathroom areas. ADCO Floors Ltd., of Castlegar, will be contracted for this job. This will accommodate children playing and adults sitting on the floor. The minimal pile carpet will also facilitate the movement of equipment with wheels, from photocopiers to baby strollers, to wheelchairs.

The second floor of the house will include three office spaces. One will be in the open landing area, and the other two will offer more privacy for both administrative work and counselling. These office spaces will accommodate the needs of the Women's Centre staff as well as those of the Women's Association project administrators and volunteers.

To create the necessary parking area, we will be hiring a local woman contractor, owner of Cat-Can-Do Construction. Ms. Doberthien will oversee the removal of the concrete base and fence across the backyard, move the existing shed nine feet towards the house, and level, prepare and pave the parking area and walkway/wheelchair access.

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WKWA BC21 Application

Once the renovations are complete, volunteers will do the work of painting and moving in the furnishings for the house. Volunteer labour will also do ongoing yardwork, as both season changes and construction schedules demand. Volunteers will also paint the house, both inside and out. Local fundraising will continue in order to cover the overhead costs, including municipal taxes, of the house during the period of renovations.

Finally, further information regarding the time line and details of the labour involved in the Job Development Grant will be available on request as they are being completed concurrent to this grant application.

Appendix V
WKWA BC21 Application: Project Budget

1. Purchase of Property and House - funded by mortgage and WKWA funds; see attached Purchaser's Statement of Adjustments.	\$90,548.73
2. Re-zoning Application fees - WKWA funds	\$ 700.00
3. Re-zoning Notification sign - WKWA funds	\$ 147.06
4. House Overhead for Period of Renovations - WKWA funds	
Telephone: 7 months @ \$50/mo.	\$ 350.00
Electrical: 7 months @ \$45/mo.	\$ 315.00
Water: 7 months @ \$12.50/mo.	\$ 87.50
Sewer: 7 months @ \$15.25/mo.	\$ 106.75
*Taxes: 4 months @ \$110/mo.	\$ 440.00
Mortgage: 6 months @ \$472.64	\$2835.84
Municipal Taxes due July 1	\$1237.32
Building Permits	\$ 300.00
Insurance	<u>\$ 377.00</u>
	\$6049.41
(* prepayment plan beginning July 15th.)	
5. Construction Work Renovations - funding application to Human Resources Development Job Development Grant.	
Wages	\$35,700.00
Wage Costs	\$ 8,190.00
Materials	\$ 9,434.03
Tools	\$ 4,486.98
Office Utilities	\$ 829.25
Bookkeeping	<u>\$ 2,520.00</u>
	\$61,160.26
6. Volunteer Labour	
Painting: 72 Person hours @ \$10/hr.	\$ 720.00
Yardwork: 63 Person hours @ \$10/hr.	\$ 630.00
Moving Work at completion of renovations:	
128 Person hours @ \$10/hr.	<u>\$1280.00</u>
	\$2630.00
N.B. Funding for budget items 7 through 16 inclusive is being applied for from the BC21 Community Projects Grant Program.	
7. Electrical Work - see Leader Electric estimate for breakdown	\$2000.00
Plus wiring for Smoke Detectors (as per Ian Leader)	<u>\$ 300.00</u>
	\$2300.00
8. Furnace Installation - see Koehle Heating estimate	\$2560.00
9. Parking Area and Walkway - see Cat-Can-Do estimate	\$2915.84

10. Carpet and Linoleum purchase and installation - see ADCO Floors Ltd. estimate	\$4787.00
11. Office Equipment and Furnishings - see Cowan's Office Supplies estimate	\$2094.84
12. Drop-In Area and Meeting Room Furnishings - see Nelson Home Furniture & Appliances estimate	\$3944.58
13. Fence Purchase and Installation - see estimate Chain Link Board	\$1542.90 <u>\$ 360.32</u> \$1903.22
14. Paint and Paint Supplies 18 gallons interior latex @ \$20/gal 4 gallons dry wall seal @ \$9.95/gal 3 small brushes @ \$3.99 ea. 3 roller sets @ \$9.99 ea. 3 large brushes @ \$7.59 ea.	\$ 360.00 \$ 39.80 \$ 11.97 \$ 29.97 <u>\$ 22.77</u> \$ 464.51
15. Toys and Furnishings for children's space, yard and childcare room (includes "Mushroom Climber" yard toy from Home Hardware @ \$219.99)	\$ 500.00
16. Fire Extinguishers and Hard Wired Smoke Detectors Extinguishers 5lbs, 3 @ \$57.69 ea. (one for each floor) Smoke Detectors, 2 @ \$14.99 ea.	\$ 173.07 <u>\$ 29.98</u> \$ 203.05
TOTAL FOR PROJECT:	\$182,908.50
BC21 Grant Portion Applied For:	\$ 21,673.04

Suite 4 - 560 Baker Street
Nelson, BC V1L 4H9



Phone:
352-5777

March 28, 1994

To whom it may concern:

I am writing in support of the West Kootenay Women's Association's application for project funding under the BC 21 programme.

The West Kootenay Women's Association has worked for many years to be in a position to purchase permanent housing. This dream is close to a reality.

To fill the needs of the Association and the community the building must be easily accessible. It must also have separate office and child care spaces, as well as a large meeting room and a kitchen.

The Women's Centre provides one of the few drop-in services in the Nelson area. A new building, with large rooms and child care facilities, will add to the enjoyment of those attending the drop-in.

BC 21 funding will greatly assist in the accomplishment of those goals.

I strongly encourage your contribution to this very worthwhile addition to our community.

Sincerely,

A handwritten signature in cursive script that reads 'Carol Ross'.

Carol Ross
Director
The Advocacy Centre



*The Corporation of the City Of
Nelson*

502 Vernon Street, Nelson, British Columbia V1L 4E8
Telephone : (604) 352-5511 Fax: (604) 352-2131

From the Office of the

Councillor Macdonald

March 28, 1994

To Whom it May Concern:

I am writing to voice my strong support for the application to the B.C. 21 Fund by the West Kootenay Women's Association.

The Association and its projects (such as the Nelson & District Women's Centre) have been an important part of this community for more than 20 years. In that time, they have occupied temporary and usually inadequate premises which has severely limited their ability to meet identified needs for women and their children.

At last, a permanent home has been found. An accessible home that will attract and welcome women of all ages and abilities. A spacious home that will allow for a wider range and greater number of programs and events, including a safe and fun-filled space for children.

Broad community support in the form of donations and volunteer hours has made this house purchase possible, and will continue in order to complete the necessary renovations on the building. A financial contribution from the Province in the form of a B.C. 21 grant would be most appropriate and most welcomed in this endeavour.

I hope the Association's application will be favourably considered, and that the Province will become a partner in this project.

Yours truly,

Councillor Donna Macdonald

DM/bd



**NELSON
COMMUNITY
SERVICES
CENTRE**

701 Front St., Nelson, B.C. V1L 4B8
352-3504 or 352-3505

March 29, 1994

To Whom It May Concern:

I am writing regarding the funding application from the West Kootenay Womens' Association to B.C. 21 Community Project.

I would like to support the West Kootenay Womens' Association in their efforts to making the Womens' Centre wheel chair accessible, have space for education and community activities and also a safe and comfortable environment for children.

The Nelson Community Services Centre currently co-sponsor support groups for women in abusive relationships. The present space is not large enough for groups of more than eight. The new centre with some renovations will provide a more suitable facility for such groups.

Should you need more information please feel free to contact me.

Yours truly,

Lena Horswill
Executive Director

LH/pcg

Fence estimates based on figures received from local hardware store

ESTIMATE FOR VINYL COVERED CHAIN LINKED FENCE :

130 LINEAR FEET OF FENCING TO ENCLOSE BACK YARD

DESCRIPTION	PRICE/UNIT	QUAN	PRICE
50'X 4' ROLL OF FENCING	69.99	3	209.97
TOP RAIL 1 1/4" X 7'-4"	13.99	16	223.84
MAIN POST 1 7/8" X 8'-7"	18.99	10	189.90
CAPS FOR MAIN POST	1.69	10	16.90
LINE POST 1 1/2" X 6'-6"	15.99	13	207.87
CAP FOR LINE POST	1.69	13	21.97
RAIL END ASSEMBLY	2.49	10	24.90
TENSION BAR	2.76	10	27.60
TENSION BAND	1.39	10	13.90
TIE WIRE (100/BAG)	10.00	2	20.00
GATE 48"	76.99	3	230.97
CONCRETE	72/CUYD	2.3	165.60
G.S.T. & P.S.T.			189.48
TOTAL			\$ 1542.90

ESTIMATE FOR CEDAR BOARD FENCE 4 FEET HIGH
 44 LINEAR FEET TO SHIELD PARKING AREA FROM NEIGHBOURS

DESCRIPTION	PRICE/UNIT	QUAN	PRICE
4" X 4" X 12' TREATED CEDAR POST	13.67	8	109.36
2 X 4 RAILS (TOP AND BOTTOM)	0.48/FT	88'	42.24
1" X 6" X 4' CEDAR PICKETS	0.27/FT	88'	95.04
NAILS	1.69/LB	7	11.83
CONCRETE	72/CUBICYD	0.8	57.60
G.S.T. & P.S.T.			44.25
TOTAL			\$ 360.32